

## How to connect to the sFTP server - a step by step guide to access your results

- 1 Open the site manager - you can find it under (File) or by pressing (C+T+u+R+L+S)
- 2 Create a new site
- 3 Name the new site (ftp.gatc-biotech.com)
- 4 Enter the hostname (ftp.gatc-biotech.com)
- 5 Input the Port (21)
- 6 Choose the protocol (FTP - File Transfer Protocol)
- 7 Choose encryption (Require explicit FTP over TLS)
- 8 Enter your username (ftp-31100012345) - the digits are your Contact ID
- 9 Enter your portal password
- 10 Click on Connect

Customer Portal

Logged in as: John Doe  
Contact ID: 31100012345

