

# SAMPLE SUBMISSION GUIDE

## Plasmid Preparation

Sending samples according to the requirements below helps us to do our job better and provides you with accurate results.

### Sample Data and Formats

- Please use our online forms for plasmid preparation service orders and quote requests
- We will calculate the price of the project based on your request and send you a Quotation. The Quotation summarizes your request and specifies the price of the service.

### Sample Requirements

- Please send us all samples at a concentration of 200ng/μl
- The total sample volume should be minimum 10μl
- The sample should be sent in doubled distilled water or TE buffer
- Please send your samples in 1.5ml tubes
- Labelling of the tubes:
  - Sample Name as indicated in the request form
  - Concentration of the sample
  - Volume of the sample

### Shipping

- Please Mention the Order ID
- Please use a padded envelope when sending the vector to ensure that it arrives safely
- Ship the samples liquid at ambient temperature
- Shipping address:

**Gene Synthesis - Lab**  
**Eurofins Genomics**  
c/o Franziska Scherbel  
Anzinger Str. 7a  
D-85560 Ebersberg

### Contact

Please do not hesitate to contact us in case of any questions!

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